



Pharmacy Assured Admissions Program The University of Iowa College of Pharmacy

Student Handbook 2022-2023

This Handbook provides University of Iowa College of Pharmacy (UICOP) Doctor of Pharmacy (PharmD) Assured Admissions students with information and answers to questions concerning Collegiate and University policies.

Students are encouraged to contact the Office of Professional Education with any additional questions, concerns, or suggestions.

*The Office of Professional Education
The University of Iowa College of Pharmacy
231 CPB*

Pharmacy-ope@uiowa.edu

Find us on the web: www.pharmacy.uiowa.edu/pharmd/office_professional_education

Nondiscrimination Statement

The University of Iowa prohibits discrimination and harassment on the basis of race, creed, color, religion, national origin, age, sex, pregnancy, disability, genetic information, status as a U.S. veteran, service in the U.S. military, sexual orientation, gender identity, associational preferences, or any other classification that deprives a person of consideration as an individual (opsmanual.uiowa.edu/community-policies/human-rights). For more information, contact the Office of Equal Opportunity and Diversity (diversity.uiowa.edu/eod, or 319-335-0705, or diversity@uiowa.edu). Students may share their pronouns and chosen/preferred names in MyUI, which is accessible to instructors and advisors.

Table of Contents

Welcome	3
Our Vision, Mission, and Core Values	4
Assured Admission Pre-Pharmacy Coursework	5
Pharmacy Admissions Guidelines	6
Policies Governing Pharmacy Assured Admissions Program	7
Advising Resources	9
Special Opportunities for Assured Admission Students	10
University Policies	11
University Resources.....	11

Welcome

Dear Students,

On behalf of the faculty and staff of the University of Iowa (UI) College of Pharmacy, I would like to welcome you to the Assured Admissions Program for the Doctor of Pharmacy Program. I am honored that you have chosen to continue your education with us at the UI.

Alumni of our program are practicing pharmacy at the highest level in positions that range from providing direct patient care to leaders of large corporations and organizations impacting pharmacy practice and healthcare delivery. Our faculty and staff are committed to supporting you in our program. The program of study you have chosen is rigorous and rewarding. The Office of Professional Education is here to help you along your educational journey. Please reach out to faculty and staff at any time.

Welcome to the College of Pharmacy!

Sincerely,

Susan Vos, PharmD, FAPhA
Clinical Professor and Associate Dean
susan-vos@uiowa.edu

Contact Us in the Office of Professional Education

Tom Collins, Academic Advisor
Thomas-collins@uiowa.edu; 319-467-0588

Rita Schneider, Academic Manager
Rita-schneider@uiowa.edu; 319-335-9112

Liz (Tjaden) Davis, Director of Admissions
Elizabeth-tjaden@uiowa.edu; 319-335-3403

Susan Vos, Associate Dean of Student Affairs
Susan-vos@uiowa.edu; 319-335-8837

Follow us on social media: Facebook, Instagram, Linkedin, Twitter, YouTube

Our Vision, Mission, and Core Values

Our Vision: We are driven to be a preeminent college of pharmacy in the world. Our world begins in Iowa.

Our Mission: The University of Iowa College of Pharmacy will excel in educating the next generation of leaders in pharmacy practice and pharmaceutical sciences.

To accomplish our mission, we are committed to:

- Continuously enhancing our caring, compassionate, and collaborative culture where students are the focus.
- Creating and disseminating knowledge through discovery, development, and translation into practice of new advances in pharmacy and pharmaceutical sciences and the provision of service.
- Developing leaders in pharmacy to address the medication and health needs of the citizens of Iowa and beyond.
- Attracting and retaining the highest quality students, faculty, and staff.
- Strategically establishing partnerships and alliances to advance our mission.

Our Core Values:

Discover, Learn, and Grow Together (Collaboration)

The UI College of Pharmacy recognizes the power of synergy in raising the level of health care for Iowa, and beyond. We are committed to interdisciplinary and interprofessional collaboration, fostering an environment of teamwork and breakthrough thinking.

Build Excellence

Our students, faculty, and friends are encouraged to explore and discover who they want to be in the world of pharmacy and to develop the knowledge, skills, and values necessary to realize their dreams. We believe each of us has the potential to make a real and lasting difference, and we strive to help every member of our community reach his or her potential – to discover their own personal excellence.

Achieve Outcomes that Matter

When it comes to innovation, the college has a clear, distinctive philosophy. Through education, research, and patient care, we steadfastly pursue solutions to pressing challenges that matter to the people we serve. From the discovery of new drug therapies to groundbreaking delivery models for patient care, we are advancing the world of pharmacy.

Assured Admission Pre-Pharmacy Coursework

Updated Pre-pharmacy coursework can be found here:

https://pharmacy.uiowa.edu/pharmd/admissions/prepharmacy_coursework

Sample plan of study

<p><u>Fall First Year</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> CSI:1600 Success at Iowa (2 s.h.) <input type="checkbox"/> RHET:1030 Rhetoric (4 s.h.) <input type="checkbox"/> CHEM:1110 Principles of Chemistry I (4 s.h.) <input type="checkbox"/> MATH:1460 Calculus for Bio Sciences (4 s.h.) <input type="checkbox"/> STAT:1020 Elementary Statistics (3 s.h.) <input type="checkbox"/> General Education Electives (0-1 s.h.) <p>Total Semester Hours: 17-18 s.h.</p> <p>Other Course Options: PHAR:1000, PHAR: 1100, PHAR:1111, PHAR:1200, PHAR:1812</p>	<p><u>Spring First Year</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> CHEM:1120 Principles of Chemistry II (4 s.h.) <input type="checkbox"/> BIOL:1411 Foundations of Biology (4 s.h.) <input type="checkbox"/> PHYS:1400 Physics, Lab optional (3-4 s.h.) <input type="checkbox"/> Social Sciences Elective (3 s.h.) <input type="checkbox"/> General Education Electives (3 s.h.) <p>Total Semester Hours: 15-18 s.h.</p>
<p><u>Fall Second Year</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> CHEM:2210 Organic Chemistry I (3 s.h.) <input type="checkbox"/> ACB:3110 Principles of Human Anatomy (3 s.h.) <input type="checkbox"/> BIOL:1412 Diversity of Form and Function (4 s.h.) <input type="checkbox"/> Social Sciences Elective (3 s.h.) <input type="checkbox"/> General Education Electives (3-5 s.h.) <p>Total Semester Hours: 16-18 s.h.</p>	<p><u>Spring Second Year</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> CHEM:2220 Organic Chemistry II (3 s.h.) <input type="checkbox"/> HHP:3500 Human Physiology (3 s.h.) <input type="checkbox"/> BMB:3110 Biochemistry (3 s.h.) <input type="checkbox"/> MICR:3164 Microbiology (4 s.h.) <input type="checkbox"/> General Education Electives (3-5 s.h.) <p>Total Semester Hours: 16-18 s.h.</p>
<ul style="list-style-type: none"> • Students must maintain a 3.00 overall cumulative GPA and earn a minimum of C- in all prerequisite coursework to remain in good standing. • A high school physics course fulfills the physics requirement. (Students may complete this requirement through an online, ungraded course at Kirkwood Community College; please contact your academic advisor for more information.) • 16SH of General Education elective credit is required with at least 6 of those semester hours required in the Social Sciences for admission to the Doctor of Pharmacy program. Social Sciences are defined as Anthropology, Economics, Political Science, Psychology, or Sociology courses. An additional 8 SH of General Education elective credit are required for PharmD degree. 	

Pharmacy Admissions Guidelines

In the fall or spring of your second year in the undergraduate program, you will submit your application via PharmCAS.

Application Requirements

- Two professional letters of reference
- Written essay
- Personal interview
- *Optional:* Pharmacy College Admission Test (PCAT): Scores for the (PCAT must be submitted prior to the application deadline. Send scores to PharmCAS using the Code #104.
 - If your math and science GPA are below a 3.0, the PCAT is highly recommended to strengthen the application. Decisions for admission for any students with a science and math GPA below a 3.0 and no PCAT score will not be made until at least 3 semesters of grades have been posted. Scores from any January PCAT will be accepted for that year's fall admission. PCAT scores are valid for 2 years.
- Criminal Background Check at the point of admission to the Doctor of Pharmacy Program
 - All students are required to have a criminal background check (CBC) that is included as part the application process. Students may receive a copy of their report online up to one year after the completion date through their individual Certiphi Screening, Inc. account. Note that experiential education sites may need verification of completion date, a copy of the original report, and/or a new CBC.

Policies Governing Pharmacy Assured Admissions Program

Students are held to all policies governing [College of Liberal Arts and Sciences](#) (CLAS) as well as the [Code of Student Life](#). In addition, students are held to the following policies as part of the Pharmacy Assured Admissions Program

Requirements for Progression

1. Students must earn a minimum grade of a “C-” in all courses.
 - a. If a student earns a grade less than a “C-” in one course, they will have the option to retake the course for a second-grade-only option (SGO). The SGO option may be used only for University of Iowa courses and will follow [guidelines from CLAS](#).
2. Students must maintain a minimum overall cumulative GPA of 3.00 or higher at the end of the first academic year (defined as the spring and fall semester) and each subsequent semester prior to beginning in the PharmD program.

Academic Probation

1. A student who fails to meet any requirement for progression will be placed on probation in the Pharmacy Assured Admissions Program.
2. The student will be returned to good academic standing when they have:
 - a. Achieved a overall cumulative GPA of 3.0 or higher.
 - b. Achieved a grade of “C-” or higher in a course retake.
3. The probationary period begins the first academic session following the session where the progression requirement was not met.
4. A student who has not returned to good academic standing after two semesters on probation will be dismissed from the Pharmacy Assured Admissions Program. Students dismissed from the Pharmacy Assured Admissions program may still apply for admission to the PharmD program after satisfactorily completing (or being on track to complete) all required prerequisite courses.

Non-Academic Probation

Students are expected to abide by the [University of Iowa Code of Student Life](#). Violations in any of these areas may lead to probation and/or dismissal from the Pharmacy Assured Admissions Program.

Community College Credit

Community college credit earned in high school will be counted towards prerequisite coursework. Students may enroll in up to one course each summer at a community college while enrolled in the Pharmacy Assured Admissions Program.

Technical Standards

The professional program leading to the Doctor of Pharmacy degree and eligibility for pharmacist licensure requires a certain level of cognitive, behavioral, and technical skill and

ability inherent in a professional education. These principles and standards hold for admission, progression, retention, and completion of the program. Technical standards can be found here:

https://pharmacy.uiowa.edu/students/pharmd_resources/policies/technical_standards

Advising Resources

Academic Advising is a process in which students identify, explore, and work toward life and career goals and create educational plans that help them to realize these goals. Through information exchanges with an advisor, students will be able to make decisions, maximize their potential, and achieve their personal, educational, and career goals.

Advising Responsibilities

Student Responsibilities	Advisor Responsibilities
<ul style="list-style-type: none"> • Don't wait to register. It is your responsibility to get in early and register for the classes you need. • Attend appointments. • Make regular contact with your advisor. • Come prepared to each appointment with questions and materials for discussion. • Ask questions if you do not understand. • Complete all tasks or recommendations from your advisor. • Accept responsibility for your decisions. 	<ul style="list-style-type: none"> • Maintain confidentiality pursuant to FERPA. • Be accessible during office hours. • Provide academic support. • Explain academic policies and procedures. • Guide decision-making and responsible development of educational plans. • Assist in identifying relevant university resources. • Monitor and accurately document progress.

Adapted from samples provided by University of Arizona through NACADA. Others available at <http://www.nacada.ksu.edu/Resources/Clearinghouse/View-Articles/Advising-Syllabi-Resource-Links.aspx>

Advising Appointment Tips

Before	During	After
<ul style="list-style-type: none"> • Review your academic record. • Come prepared with questions. • Research answers to your questions prior to the appointment. 	<ul style="list-style-type: none"> • Be on time or early for the appointment. • Be open with your advisor about any challenges or triumphs, both personal and academic. • Be willing to talk about yourself so your advisor can get to know you. 	<ul style="list-style-type: none"> • Keep your own record of the advising appointment. • Complete necessary follow-up as decided on by you and your advisor. • Access any campus resources recommended by your advisor.

Adapted from samples provided by University of Arizona through NACADA. Others available at <http://www.nacada.ksu.edu/Resources/Clearinghouse/View-Articles/Advising-Syllabi-Resource-Links.aspx>

Special Opportunities for Assured Admission Students

Pharmacy Student Life and Support

As a Pharmacy Assured Admission student, you can get involved in a variety of pharmacy-related [student organizations](#).

Professional Outreach Development Societies

As a 2nd year student in the Pharmacy Assured Admissions program, you will be added to one of four PODS ([Professional Outreach Development Societies](#)). Each PODS group is made up of students from all years of the PharmD program. Each group has social and philanthropic events as well as designated study and hang-out space in our building.

You might also be interested in:

- Joining the Pre-Pharmacy Club, SNPhA, APHA, or one of the other 500+ student organizations on campus
- [Volunteering at the University of Iowa Hospital and Clinics](#)
- [Living and Learning Communities for pre-health students](#)

University Policies

Policies and Regulations Affecting Students

All students at the University of Iowa are responsible for reviewing a current copy of the University document titled, "Policies and Regulations Affecting Students." This document can be found here: <https://dos.uiowa.edu/policies/>

University Resources

Basic Needs and Support for Students

Student Care & Assistance provides assistance to University of Iowa students experiencing a variety of crisis and emergency situations, including but not limited to medical issues, family emergencies, unexpected challenges, and sourcing basic needs such as food and shelter.

More information on the resources related to basic needs can be found at:

<https://basicneeds.uiowa.edu/resources/>. Students are encouraged to contact Student Care & Assistance in the Office of the Dean of Students (Room 135 IMU, dos-assistance@uiowa.edu, or 319-335-1162) for support and assistance with resources.

International Programs

<https://international.uiowa.edu>

This office provides services to students from other countries as well as students from the US interested in studying abroad. Foreign student advisors advise foreign students, faculty and staff on matters such as immigration, personal and social concerns, budgeting, and financial aid.

Mental Health

Students are encouraged to be mindful of their mental health and seek help as a preventive measure or if feeling overwhelmed and/or struggling to meet course expectations. Students are encouraged to talk to their instructor for assistance with specific class-related concerns. For additional support and counseling, students are encouraged to contact University Counseling Service (UCS). Information about UCS, including resources and how to schedule an appointment, can be found at <http://counseling.uiowa.edu>. Find out more about UI mental health services at: <http://mentalhealth.uiowa.edu>.

Office of the Registrar

<https://registrar.uiowa.edu>

This office maintains permanent academic records for students and issues official transcripts. Other key functions include:

- organizing and supervising registration for classes;
- administering fee assessments and adjustments, withdrawals, and degree evaluations;
- determining residency status;
- interpreting policies and regulations;
- producing General Catalog & Schedule of Courses.

This office also prepares the degree audit which is a document that helps students chart their progress towards a degree.

Speaking Center

<https://speakingcenter.uiowa.edu>

The Speaking Center helps students improve their public speaking, gain confidence in joining class discussion, and to improve basic conversational language skills. The Speaking Center staff provides one-on-one instruction for students who want to improve their speaking performance in Rhetoric classes or other domains of university life.

Students who sign up early in the semester can receive individualized instruction 30 minutes per week for an entire semester. Instruction depends on your individual needs and includes help with delivery techniques, methods of organizing material, strategies for effective presentations, options for preparing and practicing speeches, and methods of generating and using responses to speeches for further improvement.

Student Disability Services

The University is committed to providing an educational experience that is accessible to all students. If a student has a diagnosed disability or other disabling condition that may impact the student's ability to complete the course requirements as stated in the syllabus, the student may seek accommodations through [Student Disability Services](#) (SDS). SDS is responsible for making Letters of Accommodation (LOA) available to the student. The student must provide a LOA to the instructor as early in the semester as possible, but requests not made at least two weeks prior to the scheduled activity for which an accommodation is sought may not be accommodated. The LOA will specify what reasonable course accommodations the student is eligible for and those the instructor should provide. Additional information can be found on the SDS website.

Student Health

<https://studenthealth.uiowa.edu/>

Student Wellness

<https://studentwellness.uiowa.edu/>

Student Legal Services

<https://legal.studentlife.uiowa.edu>; student-legal@uiowa.edu

SLS offers legal representation and services to all currently enrolled UI students. SLS provides advice in the following areas:

- Consumer issues
- Contracts
- Criminal defense (PAULA, Public Intoxication, Possession, OWI)
- Debt collection disputes
- Family Law

- Driving and driver's license issues
- Visa and immigration issues
- Landlord/Tenant disputes
- Mediation, including Tenant/Tenant mediation services between University of Iowa Students
- Name changes
- Notarization of legal documents
- Power of Attorney
- Small claims actions

Tutoring

<https://tutor.uiowa.edu/>

Information for:

- Supplemental Instruction (SI): no cost
- Help Labs: no cost
- Private Tutors: cost between student and private tutor
- Faculty office hours: no cost
- Teaching Assistant (TA) office hours: no cost

University Counseling Service

<https://counseling.uiowa.edu>

University Counseling Service offers counseling services to help students grow in self-understanding so that they may use their assets effectively and plan attainable goals for the future.

Writing Center

<https://writingcenter.uiowa.edu>

The Writing Center helps undergraduate and graduate students develop their writing abilities. Students enroll in a non-credit course in which they meet twice a week for individual conferences with a writing teacher.