View Preceptor Evaluation of Student

The following instructions will walk you through how to run a report to view evaluations preceptors completed for you as a student pharmacist at their site.

1. Select the Report tab.

2. Search for Evaluation Student Reports from the Filter By dropdown.

3. Select the Completed Evaluations about Students report.

4. Fill out the form:
   - Start/End Date
   - Site Filter
   - Course/Rotation
   - Evaluation Type
   - Format Option: HTML

5. Click the Next button.

6. Click on the View Evaluation link for the evaluation you would like to review.