Happy Holidays, Preceptors!

As we end the 2010 year, the Professional Experience Program would like to thank you for your contributions to student pharmacist education. Each year, we have an estimated 1800 rotations that are scheduled with our preceptors (900 Advanced and 900 Introductory Pharmacy Practice Experiences). From student comments, we know that we have some of the best preceptors and practice sites.

In this issue of the newsletter, you will learn about new online resources available through APhA’s Pharmacy Library. Also, there are some documents to help you with looking at your performance reports and student comments regarding your experience. Finally, there are some new opportunities for free CE through CEI.

We appreciate your efforts in helping us provide high quality learning experiences for our students. We look forward to working with you in 2011 and wish you all the best in the new year.
Preceptor’s Tools: *APhA’s PharmacyLibrary*

Preceptors for the University of Iowa now have access to *APhA’s Pharmacy Library*. This library provides preceptors with access to a variety of different online APhA references, case studies, and the Journal of the American Pharmacists Association.

Accessing the *APhA Pharmacy Library* is easy! Simply follow these instructions:

- Enter HawkID and password when prompted.
- Then, click on the “Reference Library”, “Case Studies”, or “JAPhA” for complete online access.

Here are some of the reference titles you can enjoy:

- *Communication Skills for Pharmacists Building Relationships, Improving Patient Care, 3rd edition.* Bruce A. Berger
- *Handbook of Basic Pharmacokinetics Including Clinical Applications, 7th edition.* Wolfgang A. Ritschel, Gregory L. Kearns
- *Pharmacy: An Introduction to the Profession 2nd edition.* L. Michael Posey
- *Spanish for the Pharmacy Professional.* Jeri J. Sias, Susana V. James, Cristina Cabello C. de Martinez
- *Peripheral Brain for the Pharmacist.*
- *The Pharmacy Professional’s Guide to Résumés, CVs, & Interviewing.* Thomas P. Reinders

Please contact Vern Duba (vern-duba@uiowa.edu) or Lisa DuBrava (lisa-dubrava@uiowa.edu) if you have any questions regarding access to these preceptor tools.
E*Value UPDATE: View Your Performance Reports in E*Value

Are you interested in learning how students evaluated you as a preceptor or your practice site? Our intent is to provide timely feedback to all of our preceptors involved in practice experiences. This helps us improve the curriculum we deliver to the next generation of pharmacists and it helps you self-reflect on the rotation(s) you provide. These performance reports are always available in E*Value and can be accessed by you or your site coordinator at any time.

The Preceptor (or “Educator”) Performance Report returns summarized numerical data showing means, counts, and standard deviations of performance scores. You are also able to see the comments from the students as they are collected. Try not to become overly focused on any isolated comments. Modifications to your experience should only be made when there is a clear need as demonstrated by a trend. Remember, feedback is usually about the giver of the feedback.

On pages 7 and 8 of the newsletter, you will find instructions on accessing the Educator Performance Report. The two types of reports you can retrieve are individual preceptor reports and site performance reports. The site performance reports can only be accessed by preceptors identified as “site coordinators”. These help documents are permanently available in E*Value (USER MENU→Documents→Document Collection→EValue Help for Preceptors). You can select the document “Preceptors – Viewing Performance Reports” or “Preceptors – Viewing Site Performance Reports”.

If you have problems accessing the E*Value reports please contact Lisa DuBrava (lisa-dubrava@uiowa.edu).

We hope you will find this information helpful as you work with our students at your site. Please share these results with your fellow preceptors. We would be happy to discuss your teaching performance with you at any time.

Check your E*Value Site Listing
Please be sure to update your site description in E*Value if anything about your rotation has changed. Please contact Lisa DuBrava if you have any changes in your site description (lisa-dubrava@uiowa.edu)
Policy Updates and Reminders: Interview Days

This year, we added a rotation break for our P4 students (February 7-25, 2011). This break is intended to serve as a time for students to complete residency, fellowship, or job interviews. Students also have their “bye” cycle for interviews. Therefore, any student who must interview during one of his/her APPEs must complete a formal request to our office prior to the start of the rotation. Preceptors will continue to be involved in the decision to allow the student to interview during their rotation. This policy can be found in the APPE syllabus and the Preceptor Manual.

Please offer congratulations to our 2010 Preceptors of the Year

CarePro Home Infusion
Jillian Hernan Fee, Pharm.D., BCPS, R.Ph.
Bryce Jackman, B.S.Pharm., R.Ph
Teresa Mitchell, Pharm.D., R.Ph.
Stewart Peterson, Pharm.D., BCPS, R.Ph.

Lucas County Health System
William Baer, B.S.Pharm., R.Ph.

East Des Moines Family Medicine Center
Kristin Horning, Pharm.D., BCPS, R.Ph.

Iowa Statewide Poison Control Center
Edward Bottei, M.D.
Linda Kalin, R.N.

If you are interested in hosting student pharmacists at your practice site for a service learning activity, such as a diabetes screening or immunization clinic, please contact our office.

cop-iowa-prof-exp@uiowa.edu
319-353-5157
Preceptor Development Opportunities

Don’t forget about all the great preceptor development opportunities available to all University of Iowa Preceptors. And, remember, these are FREE to all University of Iowa Preceptors.

The programs are available online by going to www.TheCEInstitute.org/preceptor.aspx OR by logging into E*Value and clicking on “CEI Preceptor Education” and then “Link to CEI”. If you access the program through E*Value, CEI will automatically recognize you as a University of Iowa Preceptor.

Here is a preview of what is currently available through The Collaborative Education Institute (CEI) website:

**Log-In to Learn:**

An Engaging & Interactive Journal Club for Pharmacists and Student Pharmacists

**Preceptor Development Programs:**

- Preceptor Development Core Modules for the University of Iowa College of Pharmacy
- Effective Precepting: Integrating Adult Learning Strategies into Introductory Pharmacy Practice Experiences
- Ethics for Preceptors
- A Fine Line: Walking the Tightrope of Appropriate Pain Management
- A Prescription for Preceptors: Healing the Generational Divide
- Assisting Students in Migraine Management
- Demonstrating Cultural Competence
- Developing & Implementing an Introductory Pharmacy Practice Experience
- Mentoring: Helping Students Create a Career in Pharmacy
- Rational Antibiotic Use: A Primer (Bugs & Drugs)
- When You See it in the News: How to Scientifically Interpret Published Studies

For complete instructions on accessing these CPE programs free of charge, please see the document posted in E*Value by going to “Documents” → “Preceptor Resources” → and select “CEI Preceptor CE Instructions”.

Professional Experience Program Office
115 S. Grand Avenue, S411 PHAR
Iowa City, IA 52242-1112
Telephone Number: (319) 353-5157
Fax Number: (319) 353-5646
e-mail: cop-iowa-prof-exp@uiowa.edu
Website: www.pharmacy.uiowa.edu/CAP/pep/index.htm
E*Value Login: www.pharmacy.uiowa.edu/evalue

Director: Jay D. Currie, PharmD, FCCP, FAPhA
Office location: S521 PHAR
Telephone number: (319) 335-8875
e-mail: jay-currie@uiowa.edu
Responsible for oversight of entire professional experience program.

Faculty: Susan S. Vos, PharmD, BCPS
Office location: S413 PHAR
Telephone number: (319) 335-8837
e-mail: susan-vos@uiowa.edu
Responsible for preceptor development, new site development, and quality assurance.

Associate Director: Sandy Johnson, MS, RPh
Office location: S414 PHAR
Telephone number: (319) 335-8835
e-mail: sandra-j-johnson@uiowa.edu
Responsible for coordination of Advanced Pharmacy Practice Experiences (APPEs).

Assistant Director: Jenny Seyfer, BSPharm, RPh
Office Location: S411 PHAR
Telephone number (319) 335-8861
e-mail: jennifer-seyfer@uiowa.edu
Responsible for coordination of Introductory Pharmacy Practice Experiences (IPPEs).

Program Assistant: Lisa DuBrava, BBA
Office Location: S411 PHAR
Telephone number: (319) 353-5157
e-mail: lisa-dubrava@uiowa.edu
Responsible for new faculty appointments and appointment renewals, online rotation management system and administrative components of the program.
Viewing Preceptor Performance Reports

The Educator Performance Report returns summarized numerical data showing means, counts, and standard deviations of performance scores. Preceptors may not view individual evaluations, as the identity of the student would be revealed. Rather, preceptors may view data about themselves in aggregate only. In order for a preceptor to view performance scores, a question must have been completed more than once. This level of access helps to preserve the anonymity of the students. Please note that there may be a slight lag between completion of an evaluation by a student and when data becomes available as Professional Experience Program personnel must release evaluation information that is used in your report.

To view Performance Reports:
1. Select Performance from the Reports menu
2. Select Educator Performance
3. (If you are a Site Coordinator or have multiple roles, you will need to select Preceptor from the Roles dropdown and then select Next)
4. Select filtering options
   - Recommended filtering options
     o Enter the Start Date and End Date for the time frame in which you want to capture data
     o Select Student Evaluation of Preceptor from the Evaluation Type list
   - Optional filtering options
     o Select the Site from the dropdown – this is only useful if you precept at more than one site and want to see your performance at each site as opposed to across all sites
     o Select Course/Rotation – this is useful if you precept for more than one experience and you want to see your performance for a specific experience (i.e. IPPE 1 vs APPE)
     o Select Save Template to create a name and save these user-specific settings for easy searching in the future
5. Select Next to see summary evaluation information including:
   - Question ID – Unique number is provided to assist with troubleshooting
   - Question
   - Zero Count – The number of times the 0 option (Not Applicable) has been selected
   - Applicable Answers – The number of times that the question was answered with a response that will be calculated into the statistics
   - Mean
   - Scale – this is a scale of 1-6 where 1 is “Disagree Strongly” and 6 is “Agree Strongly”
   - Standard Deviation – The variation from the average score received for this question
6. Select To Educator Comments to see student comments
7. Select Expanded View to see reporting options including frequency distribution, graphs, etc.
8. Select Print This Page or Email Me The Report if a hard copy is required
Viewing Site Performance Reports

The Site Performance Report returns summarized numerical data showing means, counts, and standard deviations of performance scores. Only preceptors who have the role of site coordinator have access to these reports. Preceptors may not view individual evaluations, as the identity of the student would be revealed. Rather, preceptors may view data about their site in aggregate only. In order for a preceptor to view performance scores, a question must have been completed more than once. This level of access helps to preserve the anonymity of the students. Please note that there may be a slight lag between completion of an evaluation by a student and when data becomes available as Professional Experience Program personnel must release evaluation information that is used in your report.

To view Site Performance Reports:
1. Select Performance from the Reports menu
2. Select Educator Performance
3. Select Site Coordinator from the Roles dropdown and then select Next
4. Select filtering options
   - Recommended filtering options
     o Enter the Start Date and End Date for the time frame in which you want to capture data
     o Select Student Evaluation of Experiential Site from the Evaluation Type list
   - Optional filtering options
     o Select the Site from the dropdown – this is only useful if you are a site coordinator for more than one site and want to the performance of each site as opposed to across all sites
     o Select Course/Rotation – this is useful if your site offers more than one experience and you want to see your site’s performance for a specific experience (i.e. IPPE 1 vs APPE)
     o Select Save Template to create a name and save these user-specific settings for easy searching in the future
5. Select Next to see summary evaluation information including:
   - Question ID –Unique number is provided to assist with troubleshooting
   - Question
   - Zero Count – The number of times the 0 option (Not Applicable) has been selected
   - Applicable Answers – The number of times that the question was answered with a response that will be calculated into the statistics
   - Mean
   - Scale – this is a scale of 1-6 where 1 is “Disagree Strongly” and 6 is “Agree Strongly”
   - Standard Deviation – The variation from the average score received for this question
6. Select To Site Comments to see student comments
7. Select Expanded View to see reporting options including frequency distribution, graphs, etc.
8. Select Print This Page or Email Me The Report if a hard copy is required