Happy Holidays, Preceptors!

During this holiday season, the professional experience program’s faculty and staff would like to offer a sincere THANK YOU to all the preceptors. Our program would not be successful without the dedication of our preceptors.

Additionally, we would like to offer our appreciation and congratulations to Lisa DuBrava who has recently accepted a new position within the College of Pharmacy. Lisa will be working with Dean Hazel Seaba as the Operations and Quality Improvement Assistant. Lisa will continue working with our E*Value operations. We are working to find a replacement for Lisa and will be announcing that soon. In the meantime, please send any questions you have to cop-iowa-prof-exp@uiowa.edu.

This issue of the newsletter focuses on giving and receiving feedback. At the end of the newsletter, you will find directions on viewing the feedback students have given you. We encourage all preceptors to look at this feedback and identify ways they can improve their experiences for students.

"Example is not the main thing in influencing others. It is the only thing." - Albert Schweitzer
Preceptor Tools: Setting Expectations and Giving Feedback

Learning is an active process. Think about a time that you learned to do something new, for example, play the piano. You made a plan with your piano teacher (set expectation of learning to play the piano, plan to practice twice per week, schedule to perform in the recital). Then, you attempted to do it under the guidance of an experienced teacher. Finally, your piano teacher gave you feedback for improvement. Student pharmacists learning to care for patients is no different.

Often when a student starts on the first day of an experience, we have them jump right in to the “doing it” phase. Then, if time allows, we might do a little planning and feedback, but often these steps are forgotten if the cycle is too busy.

Setting Expectations: The What, When, and How
Start the experience by telling the student exactly what you will be assessing, when you will be assessing it and how you will assess it. This helps students know exactly what you expect of them. Be sure to link your expectations directly to the student outcomes in Patient Care, Communication, Population Care, Practice Management, and Professionalism. Students are required to complete a self-assessment before EVERY practice experience. Asking students for this will give you a good idea of where to set the expectations.

Giving Feedback: Reflection, Input, and Plan
Ask the student to self-assess their performance. Then, share your impression of positive behaviors and areas for improvement. Lastly, create a plan for improvement with specific outcomes.

Midpoint and Final Evaluations
Evaluations are “formal”, written summations based on specific goals for assessing performance. The evaluation should be a record based on feedback given throughout the experience. Evaluations are typically done at the mid-point of the experience and the end of an experience. And, evaluations should always be discussed with the student in order to clarify any points for improvement.

Log-In to Learn: An Engaging & Interactive Journal Club for Pharmacists and Student Pharmacists

Mark your calendars for 2012 Journal Clubs:

February 8
March 14
April 11
May 9
June 13
July 11
Preceptor’s Resources: APhA’s PharmacyLibrary

Preceptors for the University of Iowa continue to have access to APhA’s PharmacyLibrary. This library provides preceptors with access to a variety of different online APhA references, case studies, and the Journal of the American Pharmacists Association.

Getting Started as a Preceptor by Randell E. Doty is a new addition to the PharmacyLibrary. To access APhA’s PharmacyLibrary, simply follow these instructions:

- Go to: https://proxy.lib.uiowa.edu/login?url=http://www.pharmacylibrary.com
- Enter HawkID and password when prompted.
- Then, click on the “Reference Library”, “Case Studies”, or “JAPhA” for complete online access.

The College of Pharmacy received a request to promote the University of Florida’s (UF) online Master of Science in Pharmacy (MSP) program that will be entering its 6th year this fall. The UF online MSP program is a non-thesis, two-year, part-time program that involves a “blended” approach to education. Online instruction is combined with real-time class meetings each week which use a web-based, virtual classroom platform. Classes are taught by content experts from across the United States. The weekly class meetings allow for case discussions, student presentations and other active learning approaches to education. In addition, students attend two on-campus week-end seminars each year.

There are five tracks in the Master’s program:

- Applied Pharmacoeconomics
- Patient Safety & Risk Management
  - Drug Regulatory Affairs
- Clinical Research Regulation & Ethics
- Pharmacy Regulation & Policy

For more information see their website at: http://pharmreg.dce.ufl.edu.
Policy Updates and Reminders: Interview Days and Interview Block

This year, the interview block for P4 students is February 6 – 24, 2012. This break is intended to serve as a time for students to complete residency, fellowship, or job interviews. Students also have their “bye” cycle for interviews. Therefore, any student who must interview during one of his/her Advanced Pharmacy Practice Experiences (APPEs) must complete a formal request to our office prior to the start of the rotation. Preceptors will continue to be involved in the decision to allow the student to interview during their rotation. This policy can be found in the APPE syllabus and the Preceptor Manual.

Please offer congratulations to the 2010-2011 Preceptor Excellence Award Recipients

Advanced Pharmacy Practice Experience Preceptor Recipient: 

Mark Sorenson, R.Ph.
University of Iowa Hospitals and Clinics

Introductory Pharmacy Practice Experience Preceptor Recipient:

Michele Birdsell, R.Ph
Henry County Health Care

Faculty Preceptor Recipient:

Matthew Cantrell, PharmD, BCPS
Veterans Affairs Medical Center, Iowa City

UpToDate is now available off-campus with a HawkID

Direct your browser to http://www.lib.uiowa.edu/hardin/healthdatabases.html
Scroll down to and click on UpToDate
Enter HawkID and password [on-campus access does not require passwords]

UpToDate is a Wolters Kluwer Health product with:
- drug information content from Lexicomp
- evidence-based clinical information monographs
- patient information
- clinical calculators
- educational materials
Preceptor Development Opportunities

Four new preceptor development modules have been added to the collection of CPE programs available to preceptors free of charge.

1. **Stories from the Trenches: Dealing with Difficult Learning Situations** (0.05 CEUs/0.5 Hr) (COMING SOON!)

2. **Millennial Students: Teaching a New Generation of Future Pharmacists** (0.1 CEUs/1 Hr)
   This knowledge-based continuing pharmacy education activity will educate preceptors on the thought processes, values, and expectations of millennial generation students. As these students advance in pharmacy school through their rotations and after graduation into the workforce, it will be important to understand this generation in order to be more effective preceptors and pharmacist managers.

3. **Keeping Current: Sources for Evidence-Based Practice Information** (0.075 CEUs/0.75 Hr)
   This knowledge-based continuing pharmacy education activity provides an overview of the role of evidence-based practice in pharmacist-provided patient care. Speaker Vern Duba familiarizes participants with various key resources available for the evidence-based practice using print, social internet, electronic drug information and mobile technology resources. The learner also engages in developing strategies for helping students develop skills in the practice of utilizing evidence-based resources.

4. **Evaluating Student Presentations** (0.05 CEUs/0.5 Hr) This knowledge-based continuing pharmacy education activity will provide preceptors with tools to assist in the consistent and constructive evaluation of student presentations. Presenter Michael Peeters addresses the psychometric foundations of developing a useful holistic assessment model while addressing concepts such as reliability vs. validity and objectivity vs. objectification. A rubric is provided that can be used as is or modified as needed.

Register Today!
You must now access CEI through E*Value in order to access CPE activities free of charge.

1. Log into your E*Value account
2. From the User Menu, select CEI Preceptor Education
3. Select Link to CEI (if this is your first time logging-in to the CEI site, you may need to enter your demographic information with NABP number so that a CE Statement can be generated)
4. Select Register next to the appropriate activity title.
5. Select the schools for whom you precept (if prompted) and then select the Free button

From the Transaction Summary screen, select Finalize Registration
Professional Experience Program Office
115 S. Grand Avenue, S411 PHAR
Iowa City, IA 52242-1112
Telephone Number: (319) 353-5157
Fax Number: (319) 353-5646
e-mail: cop-iowa-prof-exp@uiowa.edu
Website: www.pharmacy.uiowa.edu/CAP/pep/index.htm
E*Value Login: www.pharmacy.uiowa.edu/evalue

**Director:** Jay D. Currie, PharmD, FCCP, FAPhA
Office location: S521 PHAR
Telephone number: (319) 335-8875
e-mail: jay-currie@uiowa.edu

*Responsible for oversight of entire professional experience program.*

**Faculty:** Susan S. Vos, PharmD, BCPS
Office location: S413 PHAR
Telephone number: (319) 335-8837
e-mail: susan-vos@uiowa.edu

*Responsible for preceptor development, new site development, and quality assurance.*

**Associate Director:** Sandy Johnson, MS, RPh
Office location: S414 PHAR
Telephone number: (319) 335-8835
e-mail: sandra-j-johnson@uiowa.edu

*Responsible for coordination of Advanced Pharmacy Practice Experiences (APPEs).*

**Assistant Director:** Jenny Seyfer, BSPharm, RPh
Office Location: S411 PHAR
Telephone number (319) 335-8861
e-mail: jennifer-seyfer@uiowa.edu

*Responsible for coordination of Introductory Pharmacy Practice Experiences (IPPEs).*

**Program Assistant:** Coming Soon!
Viewing Preceptor Performance Reports

The Educator Performance Report returns summarized numerical data showing means, counts, and standard deviations of performance scores. Preceptors may not view individual evaluations, as the identity of the student would be revealed. Rather, preceptors may view data about themselves in aggregate only. In order for a preceptor to view performance scores, a question must have been completed more than once. This level of access helps to preserve the anonymity of the students. Please note that there may be a slight lag between completion of an evaluation by a student and when data becomes available as Professional Experience Program personnel must release evaluation information that is used in your report.

To view Performance Reports:
1. Select Performance from the Reports menu
2. Select Educator Performance
3. (If you are a Site Coordinator or have multiple roles, you will need to select Preceptor from the Roles dropdown and then select Next)
4. Select filtering options
   - Recommended filtering options
     - Enter the Start Date and End Date for the time frame in which you want to capture data
     - Select Completed Date from the Date Type list
     - Select Student Evaluation of Preceptor from the Evaluation Type list
   - Optional filtering options
     - Select the Site from the dropdown – this is only useful if you precept at more than one site and want to see your performance at each site as opposed to across all sites
     - Select Course/Rotation – this is useful if you precept for more than one experience and you want to see your performance for a specific experience (i.e. IPPE 1 vs APPE)
     - Select Save Template to create a name and save these user-specific settings for easy searching in the future
5. Select Next to see summary evaluation information including:
   - Question ID – Unique number is provided to assist with troubleshooting
   - Question
   - Zero Count – The number of times the 0 option (Not Applicable) has been selected
   - Applicable Answers – The number of times that the question was answered with a response that will be calculated into the statistics
   - Mean
   - Scale – this is a scale of 1-6 where 1 is “Disagree Strongly” and 6 is “Agree Strongly”
   - Standard Deviation – The variation from the average score received for this question
6. Select To Educator Comments to see student comments
7. Select Expanded View to see reporting options including frequency distribution, graphs, etc.
8. Select Print This Page or Email Me The Report if a hard copy is required
Viewing Site Performance Reports

The Site Performance Report returns summarized numerical data showing means, counts, and standard deviations of performance scores. Only preceptors who have the role of site coordinator have access to these reports. Preceptors may not view individual evaluations, as the identity of the student would be revealed. Rather, preceptors may view data about their site in aggregate only. In order for a preceptor to view performance scores, a question must have been completed more than once. This level of access helps to preserve the anonymity of the students. Please note that there may be a slight lag between completion of an evaluation by a student and when data becomes available as Professional Experience Program personnel must release evaluation information that is used in your report.

To view Site Performance Reports:
1. Select Performance from the Reports menu
2. Select Site Performance
3. Select Site Coordinator from the Roles dropdown and then select Next
4. Select filtering options
   - Recommended filtering options
     o Enter the Start Date and End Date for the time frame in which you want to capture data
     o Select Student Evaluation of Experiential Site from the Evaluation Type list
   - Optional filtering options
     o Select the Site from the dropdown – this is only useful if you are a site coordinator for more than one site and want the performance of each site as opposed to across all sites
     o Select Course/Rotation – this is useful if your site offers more than one experience and you want to see your site’s performance for a specific experience (i.e. IPPE 1 vs APPE)
     o Select Save Template to create a name and save these user-specific settings for easy searching in the future
5. Select Next to see summary evaluation information including:
   - Question ID – Unique number is provided to assist with troubleshooting
   - Question
   - Zero Count – The number of times the 0 option (Not Applicable) has been selected
   - Applicable Answers – The number of times that the question was answered with a response that will be calculated into the statistics
   - Mean
   - Scale – this is a scale of 1-6 where 1 is “Disagree Strongly” and 6 is “Agree Strongly”
   - Standard Deviation – The variation from the average score received for this question
6. Select To Site Comments to see student comments
7. Select Expanded View to see reporting options including frequency distribution, graphs, etc.
8. Select Print This Page or Email Me The Report if a hard copy is required